



## Community Engagement Specialist

Missourians for Responsible Transportation is hiring a Community Engagement Specialist to assist rural communities in identifying and addressing their transportation needs.

Founded in 2018 by Missouri's leading transportation advocacy organizations, Missourians for Responsible Transportation (MRT) is an advocacy network working to address Missouri's transportation needs at a statewide level.

MRT serves as an umbrella partnership that brings together communities and organizations from across the state to advocate with one voice at the state level for a fiscally responsible transportation system that works for all Missourians. We envision a statewide transportation system made up of streets, roads, sidewalks, protected bike lanes, trails, and public transit service that allows all Missourians to travel safely and independently. MRT's Leadership Team is made up of PedNet Coalition in Columbia, BikeWalkKC in Kansas City, Trailnet in St. Louis, and Ozark Greenways in Springfield.

MRT has been awarded a 2-year grant to assist 10 rural Missouri communities in identifying and addressing their transportation needs. With the support of MRT, the rural communities will assess their transportation needs, gaps, and barriers; develop solutions; and lead campaigns for infrastructure and policies to address their needs. The specific campaign topics will be dependent on local needs and priorities, but will share a focus on connecting vulnerable populations (i.e., economically disadvantaged children, youth, and families) to everyday destinations (e.g., jobs, healthcare facilities, schools) that allow them to live self-sufficiently.

The Community Engagement Specialist will report directly to the Leadership Team, and will be housed at PedNet's office in Columbia.

- Full-time position (salaried, exempt)
- Compensation: \$35,000/year
- Benefits:
  - 20 days Vacation/Illness/Personal paid leave
  - 9 paid holidays
  - Health insurance contribution (\$200/month)
  - Retirement contribution (match up to 3% of salary)
  - Personal cell phone stipend (\$40/month)
  - Long-term disability insurance
  - Identity theft insurance
  - Flexible schedule
- 2-year commitment with potential for future renewal based on continued project funding

## Position Description

The Community Engagement Specialist will assist MRT's Project Coordinator in implementing the 2-year grant-funded project. The Community Engagement Specialist's roles will primarily be to: 1) provide on-the-ground assistance to communities, and 2) develop communications materials (print, web, etc.) to support the project. The position will require occasional travel to communities across Missouri.

### Responsibilities:

- Assist the Project Coordinator in the community recruitment and selection process
- Collect data from the communities, including performing walk/bike audits
- Develop communications materials and resources for communities
- Manage MRT website to provide updates on current projects and easy access to resources
- Plan community retreats and trainings
- Assist communities in mobilizing around advocacy issues

### Skills & Experience:

Required:

- Outstanding organizational skills
- Excellent written and oral communication skills
- Computer skills (email, internet)
- Technical communication skills, such as:
  - Writing for web, newsletters, advocacy resources, grant reports and proposals
  - Experience developing and editing website content
  - Photography
- Understanding of the relationship between policy, the built environment, and strong communities
- High level of cultural competency and an enjoyment of working in diverse communities
- Ability to be self-directed and work independently
- A personal commitment to walking, biking, and public transit
- Passion for MRT's mission

Recommended:

- Degree in public health, public administration, urban planning, or similar
- Experience with walking, biking, transit, or transportation issues strongly preferred
- Experience building community relationships
- Project management experience
- Three to five years professional experience

### Physical Requirements:

- Ability to use a computer and phone for regular communication
- Ability to travel independently across Missouri

## Application

Submit cover letter and résumé or CV to PedNet Chief Strategy Officer, Lawrence Simonson, [Lawrence@PedNet.org](mailto:Lawrence@PedNet.org) by December 31, 2019.

MRT values inclusion, diversity, and equity, and does not discriminate on the basis of race, color, religion, gender, age, national origin, ancestry, sexual orientation, or disability.