Missouri Safe Routes to School Program
Writing a Competitive Safe Routes to School Project

The PedNet Coalition

Missouri Department of Transportation
Goal of this Training Module

How to write a highly competitive project application (or set of project applications) for 2014 Safe Routes to School funding from the Missouri Department of Transportation.
Missouri Safe Routes to School Program

The Missouri Department of Transportation’s Safe Routes to School program is found at the following web site:

http://contribute.modot.mo.gov/business/lpa/index.htm

Missouri’s SRTS Program is administered by the Design Division of MoDOT.
Actual Project Funding Available for Missouri’s 2012 project Cycle

<table>
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<tr>
<th>Infrastructure</th>
<th>Non-infrastructure</th>
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<tr>
<td>$3,780,000</td>
<td>$420,000</td>
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TOTAL $4,200,000

Total funding available for the TAP is currently unknown, but will be announced with the 2014 project call.
What is the Safe Routes to School program?

Created in 2005 by Congress under the federal Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) legislation, the Safe Routes to School (SRTS) program addresses the growing epidemic of childhood obesity and diabetes.
What is the Safe Routes to School program?

- $612 million was dedicated to the program from 2005 - 2009.

- In summer 2012, the Moving Ahead for Progress in the 21st Century Act (MAP-21) eliminated SRTS as a stand-alone program, and instead made it eligible for funding under the new Transportation Alternatives Program (TAP).
What is the Safe Routes to School program?

The SRTS program was developed to accomplish 3 primary goals:

1. To enable and encourage children - including those with disabilities - to walk and bicycle to school;

2. To make bicycling and walking to school a safer and more appealing transportation alternative; thus, encouraging a health and active lifestyle from an early age; and

3. To facilitate project planning, development and implementation that improves safety while reducing traffic, fuel consumption and air pollution near schools.
Eligible SRTS Program Applicants

City or County governments that demonstrate an ability to meet the SRTS requirements may apply for SRTS funding.
SRTS Program Ideology

SRTS project funding is most effective when:

1. Program funding is utilized for elementary and middle schools; and

2. Programs and projects are located within a 2-mile radius of the school
1. Schools/school districts seeking SRTS funding MUST have a City or County Government applicant for the project; and

2. All SRTS project sponsors must identify a full-time public employee, or an elected official, who has received a LPA Basic Training class certificate of completion to serve as the responsible person in charge before any project activities can begin.
SRTS Program Requirements

Additionally:

• Projects/activities should directly support increased safety & convenience for children to bicycle/walk to school.

• Projects may indirectly benefit high school youth or the general public; however, these constituencies cannot be the sole or primary beneficiaries.
# Project Application Prep Guide Table

<table>
<thead>
<tr>
<th>Infrastructure Projects</th>
<th>Non-Infrastructure Projects</th>
<th>CONSULT 2012 Application Guidelines Page # or Other Resource Detailed</th>
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<tr>
<td>Comprehensive SRTS Project Planning Meeting Day</td>
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## Timeline and Milestones

Include all pertinent milestones, such as event dates, public meetings, design phases, environmental reviews, and dates for completion of construction.

### Timeline and Milestones

(Include all pertinent milestones including, but not limited to, event dates, public meetings, design phases, environmental reviews, and construction. All infrastructure applicants must consult with their public works or engineering departments in compiling this chart.)

<table>
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<tr>
<th>Date</th>
<th>Milestone</th>
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<tr>
<td>March 2015</td>
<td>Project program selected</td>
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<td>September 2015</td>
<td>Contract executed (removable project work begins)</td>
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<td>Month, day, year</td>
<td>Project program completion</td>
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<td>Month, day, year</td>
<td>Coped all SRTS funds</td>
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<td>Month, day, year</td>
<td>Non-infrastructure projects: 2 school years; Infrastructure projects: 23 months</td>
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SRTS Program Requirements

Finally:

• The project applicant or sponsor must have the *up-front funds* to implement the project.

• Selected applicants will be entitled to request reimbursements from MoDOT for an amount agreed-upon at the time of project selection.

• The applicant first must spend funds that it already has secured; MoDOT *will not provide* up-front cash.

• Any work on the project that was performed prior to the project's selection is *not* eligible for reimbursement.
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<th><strong>The 5 Es</strong></th>
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<td><strong>Education</strong></td>
<td>Pedestrian &amp; bike safety/skills curricula &amp; activities for children, parents &amp; community members</td>
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<td><strong>Encouragement</strong></td>
<td>Fun, educational &amp; motivational activities to promote walking &amp; bicycling</td>
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<td><strong>Enforcement</strong></td>
<td>Changes unsafe behaviors to help kids, parents &amp; drivers follow traffic rules &amp; become aware of pedestrians &amp; bicyclists</td>
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<td><strong>Engineering</strong></td>
<td>Infrastructure improvements to the built environment around the school that improve safety</td>
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<tr>
<td><strong>Evaluation</strong></td>
<td>Ongoing information-gathering to assess and/or improve SRTS program design</td>
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Infrastructure Projects

- Require construction or installation; i.e., ‘dirt turned’;

- May cover planning, design, engineering expenses; including consultant services; and

- **Please Note**: Schools MUST work with and obtain the advanced permission for infrastructure projects from local town, city, or county governance.
Infrastructure Projects

MUST be accessible to persons with disabilities per the Americans with Disabilities Act; i.e., ALL SRTS projects must be ADA-compliant
Examples of Eligible Infrastructure Projects

- Sidewalk improvements;
- Traffic calming & speed reduction improvements;
- Pedestrian & bicycle crossing improvements:
  - On- & off-street bicycle & pedestrian facilities;
  - Secure bicycle parking facilities; and
- Traffic diversion improvements near schools.
Non-Infrastructure Projects

May include education, encouragement & enforcement components

Unsure under which category your project or program ideology fits?

Please contact Mr. Jeff Cremer for guidance/clarification.
Matching versus Leveraging

- A 20% match is required for MoDOT Safe Routes to School project applications.

- Acknowledge/describe the funding source you will use to meet this matching requirement.

- Federal funding (generally) cannot be more than 80% of project costs.

- Leveraging: Incorporating into your program voluntary or financial support from your other SRTS partners/funding sources; e.g., Transportation Alternatives Program or ARRA projects, etc.
Correct vs. Incorrect Methods of Calculating Your project Match

Computing the Minimum Match – The WRONG Way

✓ For a proposal asking for $100,000.00
✓ Rules call for a minimum 25% match

The Wrong Way is This:

$100,000.00 \times .25 = \$25,000.00$ match
Correct vs. Incorrect Methods of Calculating Your project Match

Computing the Minimum Match – The RIGHT Way

✓ For a proposal asking for $100,000.00
✓ Rules call for a minimum 25% match

The RIGHT Way is this:

$100,000.00 divided by .75 = $133,333.33

$133,333.33 minus $100,000.00 = $33,333.33

Remember that the wrong way said

$25,000.00, which is $8,333.00 too low!
Infrastructure Projects

• Infrastructure projects on the Missouri State Highway System need permission from the MoDOT District Office Representative designated for your area.

• Contact your local law enforcement agency and/or local Public Works Department staff to help you complete the required “Walkability Checklist” to assess your project.
Essential Contacts

Metropolitan Planning Organization (MPO)/Regional Planning Commission (RPC) Contact:

E-mail your MPO or RPC before you begin drafting your project application(s) to notify them of your plans for submission.

To find the appropriate MPO/RPC for your area, please see:

Completing Your Hard Copy and/or Online Application
Application Checklist

Page 27 of the 2012 "Administrative Guidelines for SRTS Applications & Procedures", the SRTS Application Checklist:

- lists required & optional documents;
- details proper submission of photos, maps, videos or drawings; and
- provides the project deadline.
Application Components

Applicant Information:

There may only be 1 applicant per project; although, there may be additional partners.
Application Information

**Applicant** - The agency that will be responsible for the project/activity. This is also the agency that will spend the money and be reimbursed.

**Applicant/Project/project Contact** - The person who wrote or who will administer your project.

**Government Agency** - Name the government agency that will be the project applicant.

If you do not work for a government agency – and intend to apply for infrastructure funds – you MUST partner with a government agency.
Applicant Information

“Project Title” - The name of your SRTS project listed at the beginning of the project application.

“School name/School/Site address” - The actual school site(s); i.e., physical address(es) for your project.

“Applicant” - The agency or organization that is applying for the funds.
Problem Identification - 35 Points

Sample

Problem ID Section - explains the issues you want to address

Remember project reviewers no NOTHING about your project!

Do not use this section to explain the activity!
Problem Identification - 35 Points

PROBLEM IDENTIFICATION

Project scoring will be based on Problem Identification (35 pts), Project Description (40), and Project Cost/Budget (25 pts).

This section will be awarded max of 35 points.

Your problem ID should clearly indicate the need for a Missouri SRTS grant. This is a state wide competitive process, therefore you will want to provide any information you deem necessary for consideration of your project. Items: Safety issues, background information, enforcement issues, funding issues, program issues, ADA issues, etc. You may include any crash data over the past three years which involve pedestrians within two miles of the school/locations performed. Use this area to discuss the current walking and biking conditions within the vicinity of the schools in which this application is for. This Walkability Checklist is the Attachments section is required for your application and will help identify the issues. You may include photographs, maps, drawings and videos with your application if needed to demonstrate the need for the project/feasibility. Online attachments are added at the end of the application. Online submitted is required for photographs (jpeg), maps (pdf) and drawings (pdf), (max size 300MB per document). Videos or other files greater than 300MB may be sent in on a disc. If you are sending electronic copies, please clearly label your disc. Anything mailed with the application will not be returned. Do not use this section to explain the activity.

There is no sidewalk in front of the My School Name R-V School District. There are 76 students currently enrolled in school that live within one mile of the school that could be walking to school. The road in front of our school has no crosswalks and the nearest crosswalk is 100 yards. There have been 10 accidents within the one-mile radius of the school. One of the accidents involved a student riding their bike to school.
Completing the required “Walkability Checklist” a.k.a. a ‘Walkabout’

**Walkabout** - A walking assessment of your school and/or neighborhood site.

This is an extremely valuable project planning exercise for you and your SRTS team to perform.
Active School Neighborhood Checklists

- An Active School Neighborhood Checklist (ASNC) provides decision makers with a quantitative tool for evaluating the potential long-term health impacts of candidate school sites on the children who will attend them.

- ASNC logic is based on existing research that the built environment can either encourage or prevent people of all ages from walking and bicycling safely to various destinations.

- More information about the ASNC may be found at: www.activeschoolchecklist.com, where the ASNC, instructional webinars and fillable ASNC forms may be downloaded.
Goals/Objectives - 0 Points

Goals/Objectives Section -

explains the activities that will be performed to reach the project’s goals & objectives
Site Safety/Crash History

Include official police crash reports or media coverage of actual incidents. If either of these items are unavailable, then applicants may attach a letter from a law enforcement officer.

identified by the pilot program, each school will conduct a Walking School Bus Challenge. This is a six-week long punch-card incentive program that was piloted in the Tucson region last year and was very well-received. A focus-group conducted after the pilot program revealed that not only did parents as well as students enjoy the walking school buses, several of them expected to continue on for the rest of the year, and one group of parents formed a walking club that continued on for a daily walk after dropping their kids off at school. A guidebook that explains this program in more detail can be found at www.dot.azema.gov/psportal/SafeRoutes.htm.

Site safety/crash history (200 words or less; describe any extraordinary occurrences on streets within a 2-mile radius from the target school)

There have been no extraordinary incidents associated with any of these schools directly. Each school, however, has at least one major intersection within its two-mile radius. In order to provide an understanding of the level of danger associated with these intersections, a table showing the number of crashes from 2004 through 2006 involving bicyclists or pedestrians for the ten most significant intersections that fall within at least one of the school’s two-mile areas follows:

<table>
<thead>
<tr>
<th>Intersection</th>
<th># of Incidents</th>
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<tr>
<td>Grant Rd./Craycroft Rd.</td>
<td>5</td>
<td>11</td>
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<tr>
<td>Grant Rd./Wind Rd.</td>
<td>5</td>
<td>7</td>
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<tr>
<td>Grant Rd./Alvernon Way</td>
<td>17 (Two Fatal)</td>
<td>8</td>
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<td>Alvernon Way/Fort Lowell Rd.</td>
<td>2</td>
<td>1</td>
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<td>Swan Rd./Fort Lowell Rd.</td>
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<tr>
<td>Kolb Rd./Speedway Blvd</td>
<td>7</td>
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<td>Sabino Canyon Rd./Tanque Verde Rd.</td>
<td>1</td>
<td>4</td>
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<td>Speedway Blvd./Pantano Rd.</td>
<td>9</td>
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<td>Bear Canyon Rd./Tanque Verde Rd.</td>
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<tr>
<td>Broadway Blvd./Pantano Rd.</td>
<td>8</td>
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Tucson Police Department, Crime Statistics Website

It is important to note that these are only incidents at intersections that involved bicyclists or pedestrians between 2004 and 2006 that were reported to the police. These intersections have high vehicle traffic and as such are avoided by many pedestrians and bicyclists. Additionally, these numbers do not include mid-block incidents, or incidents at any of the less significant intersections within the radii.

Describe how the five “E’s” will be used, or currently being used in the project (400 words or less)

Education

Eight to ten teachers will be trained in the Safe Routes curricula, creating a pool of teachers which will increase the ability of the program to reach out to other schools in the future. These lessons will also be taught at each of the seven program schools. Additionally, each school will participate in two walk-to-school events each year, and will host a 6-week
This section will be awarded a max of 40 points.

Explain the project/activity in as much detail as possible.

What do you intend to accomplish with the project/activity?

Explain how the project/activity coincides with any other projects or activities?

How will it increase the safety for children in and to walk and bike to school?

(All activities will undergo auditing by MdDOT.)

You are required to attach a map showing the proposed project location no larger than 8 1/2 x 11" with the signed application. (Note: submit all as an attachment)

You may include aerial photos and/or drawings no larger than 8 1/2 x 11" with the signed application to portray your project. (Note: submit all as an attachment)

The project will provide a sidewalk in front of the school from 1st Street to Main Street. We will include three new street signs and replace the school zone signs with enhanced zone features. The City has agreed to lower the speed limit during school hours to 20 MPH. This local police department will provide periodic patrols of the area to enforce the new school zone speed limits.
• Every applicant must fill out this page.

• Describe how you have directly or indirectly incorporated the 5 E’s, (Engineering, Education, Enforcement, Encouragement, & Evaluation) into the project/activity.

• If any of the 5 E’s is currently present (e.g., sidewalks, curriculum, etc.), include them in this section.
Describing the 5 Es

The 5 Es are the heart of SRTS!

Your program or project should address ALL of the 5 Es - even if you are applying for funding to implement fewer than five.

Explain how the 5 Es are being used around your school or community - even if they’re being accomplished by other community-based groups that may not be part of your program.
Project recipients may wish to consider gathering/submitting student walking and bicycling data utilizing the Student Arrival & Departure Tally Sheet.

Recipients can input their data into the online evaluation tool developed by the National Center for Safe Routes to School (NCSRTS).

Parent Surveys make excellent Needs Assessment instruments for SRTS project design.
Optional SRTS

Project Evaluation Plan

In the Evaluation Plan chart, list:

- Name of school(s) being evaluated;
- Which grades are being evaluated (or if the entire school will submit data); and
- The name of the actual person(s) responsible for gathering walking and bicycling data at the school(s).

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Supplemental Information/Assurances

The supplemental information page lists questions of assurance. The assurance questions prompt the applicant of any potential issues that may occur before the application is submitted, during grant activities, and/or after the project is complete. Below are a list of assurances that must be met and understood prior to submitting the grant proposal and signing the contracts.

- Is the proposed activity located within a two-mile radius of a school housing students in elementary of middle school (Grade level span K-8)? The school(s) must be affiliated with this project.
- Is the applicant prepared to fulfill all federal, state, and local codes, regulations, and requirements?
- Should you receive a grant, do you understand that “No work is to be initiated on any part of the project until Federal funding has been approved (obligated) by the Federal Highway Administration (FHWA) and the project sponsor (grantee) has been notified by MoDOT to proceed”? The sponsor will be provided MoDOT District contact information prior to beginning any work on the project.
- Does the applicant understand any costs incurred prior to the obligations of Federal funds from the Federal Highway Administration (FHWA) by the Missouri Department of Transportation are not reimbursable and shall not be included in the estimate?
- Does the applicant understand that any costs incurred above the approved funding amount will not be reimbursed with SRTS funds? Any expenses above the final, approved SRTS funds will not be paid with SRTS funds. Your agency is responsible for expenses above the approved amount.
- Does the applicant have access to any other funding in the event that the project goes over budget or it is determined that not all the requested costs are eligible for Missouri SRTS funds?
- Does the applicant understand that the Missouri SRTS program is a reimbursement program and not a cash-up-front program?
- SRTS projects will implement a reasonable progress policy for all its projects. The reasonable progress policy for Local Public Agencies, which includes SRTS, currently states that projects should be ready for construction within 23 months. Can you meet this guideline?
- Does the applicant understand that should you not meet the Reasonable Progress Policy time lines, the project is subject to termination and any Missouri SRTS funds already expended will be forfeited and returned to MoDOT?
- Student enrollment by school and by grade?
- How many students currently walk, bike, or wheel to school (estimate)?
- How many students live within one mile of school?
- How many students typically ride the school bus?
- What is the school(s) policy on walking or biking to school?
- Are there any additional partners participating in this grant with you? If yes, please include them in your Activity Description.
- Do you have assurances from the school administer that the survey and tally sheets will be completed both prior to starting the project and within 6 months after the project ends?
Supplemental Information/Assurances

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- Do you have assurances from the school administer that the survey and tally sheets will be completed both prior to starting the project and within 6 months after the project ends?
“Target School(s)” - The school(s) upon which your project focuses.

“Number of students who live 0-2.0 miles from School”

“Estimated number of students currently walking/bicycling to school”

Does the school or district have policies that prohibit students from biking or walking to school, or that mandate busing?
Project/Activity Estimate - 25 Points

- Estimate must be well researched/prepared
- The amount obligated for this project/activity shall not be increased after the application deadline
- $250,000 = maximum limit for Infrastructure projects
- $25,000 = maximum limit for Non-Infrastructure projects
• Estimate ALL expenses in the categories provided.

• For Non-infrastructure projects, show a separate budget for each program year.

• List all voluntary contributions.

• Indicate any other funds you will use on this project in the ‘Other Items’ column.

### Project/Activity Estimate - 25 Points

<table>
<thead>
<tr>
<th>Category</th>
<th>Item</th>
<th>Description</th>
<th>Quantity</th>
<th>Unit Cost</th>
<th>Total</th>
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Total Combined: $120,000.00
Provide detail for ALL of your budget line items.

Rule of Thumb:
When in doubt, provide more detail rather than less.
Identify any state, federal, local, or private funding assistance for which your agency/org is currently receiving or will be receiving related to this project/activity or other projects & activities that tie into this project/activity.
Sample project Application

A sample infrastructure project application may be found within Appendix A of the 2012 “Administrative Guidelines for SRTS Applications & Procedures” which may be downloaded from the MoDOT Highway Safety Division’s web site by running a search on the search bar.
Application Checklist

On page 27 of the 2012 “Administrative Guidelines for SRTS Applications & Procedures”, the checklist provides a list of required & optional documents; directions for how to submit photos, maps, videos or drawings; plus, a list of crucial steps from the beginning to the end of the project submittal process.
Every applicant must submit original signed supporting documents as required by the Administrative Guidelines & applications.

Copies are acceptable.

If the applicant is submitting more than one application, a separate set of documents is required for each application.
Project & School Information Forms

“What grades attend this school?

“Which grades does this project target?”

“# of targeted students by grade?”

“Is there a school level team that will aid SRTS project implementation; e.g., SRTS Team, PTA, School Wellness Team?”

“Are other agencies or organizations involved in implementing this program; e.g., local governments, health departments, Safe Kids program, PedNet Coalition, or local university?”
## Program Information

**Program Name:**

## Grantee Information

**Lead Organization:**

**Organization Type:**
(choose from drop down)

**City:**

**State:**  
Missouri

**Zip Code:**

**Contact First Name:**

**Contact Last Name:**

**Contact Role:**

**Contact Phone:**

**Contact Email:**

## Partnerships / Affiliates

**Affiliate 1:**

**Affiliate 2:**

**Affiliate 3:**

**Affiliate 4:**

*This information does not have to be the same as provided with the on-line application.*
School Number 1
School Name:
Address 1:
Address 2:
City:
State: Missouri
Zip Code:
School Contact First Name:
School Contact Last Name:
School Contact Email:

What grades attend this school (PK-12):
Which grades are targeted by this SRTS program (PK-12):
Number of Students in Grades Targeted by SRTS program:
Is there a school level team helping implement SRTS at this school:
(ex: PTA, school wellness team, SRTS Committee, etc.)
Are other agencies or organizations involved in implementing this program:
(ex: local governments, health department, Safe Kids, university, etc.)

School Number 3
School Name:
Address 1:
Address 2:
City:
State: Missouri
Zip Code:
School Contact First Name:
School Contact Last Name:
School Contact Email:

What grades attend this school (PK-12):
Which grades are targeted by this SRTS program (PK-12):
Number of Students in Grades Targeted by SRTS program:
Is there a school level team helping implement SRTS at this school:
(ex: PTA, school wellness team, SRTS Committee, etc.)
Are other agencies or organizations involved in implementing this program:
(ex: local governments, health department, Safe Kids, university, etc.)

School Number 2
School Name:
Address 1:
Address 2:
City:
State: Missouri
Zip Code:
School Contact First Name:
School Contact Last Name:
School Contact Email:

What grades attend this school (PK-12):

School Number 4
School Name:
Address 1:
Address 2:
City:
State: Missouri
Zip Code:
School Contact First Name:
School Contact Last Name:
School Contact Email:

What grades attend this school (PK-12):
Engineering:
- Sidewalks (construct, replace, repair or widen)
- Accommodations for students with disabilities (improve)
- Bicycle lanes (install, improve, or repair)
- Off-road walking/bicycling paths (construct or repair, or improve intersections with roads)
- Crosswalks (install, improve, or repair)
- Crossings (install)
- Traffic calming (such as curb extensions, speed bumps/ humps, traffic circles, raised crosswalks, narrowing lanes, etc.)
- Speed monitoring and feedback devices (install permanent) (See Enforcement for movable speed monitors)
- Signs (new or improved signs such as school zone, speed limits, crosswalk warning, etc.)
- Speed limit reduction near schools
- Pavement or curb markings or legends (install or improve)
- Bicycle parking (install, improve, or relocate)
- Lighting (install or improve)
- Traffic controls (new or improved using traffic lights, signs, pedestrian signals, changes to signal timing)
- Pick up and drop off areas (redesign or change procedure to improve pedestrian safety)
- Assessment (study walk/bike routes for needed improvements)
- School construction policy (changed to improve school site design, location selection, or renovations)
- Other

Education:
- Pedestrian and bicycle safety instruction
  - Pedestrian skills practice (simulated settings or real-life)
  - Bicycle skills practice (bike rodeos or training on-bike)
  - Personal safety skills (such as how to deal with strangers)
  - Safe driving near the school (targeted to parents and/or general public)
- Benefits of walking/bicycling (health, environmental and sustainable transportation benefits taught to students and/or parents)
- Community-wide education and awareness program (focused on adults)
- Policy (new or change that supports SRTS such as requiring pedestrian or bicycle safety education in regular curriculum)
- Other

Encouragement:
- Walking School Bus program
  - Bike Train program
  - Walk to School Day or other special event
  - Ongoing promotional events (such as Walking Wednesdays, Bike Tuesdays, etc.)
  - Walking/biking mileage club or other contest
  - Park-and-walk program
  - Remote drop-off and walk system for bus riders
  - Walking or bicycling route map (create or promote)
  - Incentive program or safe travel behaviors
  - SRTS promotion to general public
  - Technology-based encouragement activities (such as Web site, email list, text messaging)
  - Policy (new or change that supports SRTS Policy (new or change that supports SRTS)
  - Other

Enforcement:
- Parent or student safety patrol program
  - Crossing guard training program
  - Crossing guard(s) hired
  - Crossing guard equipment (purchase)
  - Speed feedback trailers or signs
  - Photo speed enforcement
  - Speed enforcement in school zones
  - Neighborhood watch/Safe house program
  - Traffic complaint hot-line
  - Pedestrian decoy operations
  - Policy (new or change that supports SRTS such as increased fines for speeding in school zones)
  - Other
SRTS Project Attachments

Including:
- Site/aerial maps
- Photographs & Videos
- Newspaper clips
- Walkability Checklists
- Walking/biking/route map
- Sample educational materials
- Letters of support
- Site Safety/Crash History

All attachments will be scored on their quality.

Please Note:
Letters of support can earn your application valuable points. However, ‘boiler plate’ letters will score lower than those that are either written by the signer, or are otherwise unique.

DO NOT SEND YOUR LETTERS SEPARATELY TO MODOT! INCLUDE THEM WITH YOUR APPLICATION PACKET.
Applications Typically Received Online
September 1, 2014 - November 5, 2014

The email version must be uploaded, and the hard copy of signed, original documents must be hand-carried to the MoDOT offices by the 2014 deadline given.

Awardees will be posted on the MoDOT SRTS website. Check the LPA home page for announcements of project awards.
Be sure to make yourself and any participating partners a hard copy of the project application AND print out the online project submittal (IF available) along with the confirmation email or “Submitted” status screen shot.
Need Help? Contact Us!

Contact Information:
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Office Phone: 573.526.2440
jeffrey.cremer@modot.mo.gov

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mgtecwtd@gmail.com